

Jonathan Rolfe

EDUCATION

Yale University, New Haven, CT

B.A., Expected May 2018

Major in History of Science, Medicine, and Public Health

Self-designated pathway: Cognition and History

Riverdale Country School, New York, NY

Diploma, June 2014

Cum Laude Society; Fencing (Foil) –Varsity (2011-2014), Junior Varsity (Captain, 2010)

Medill-Northwestern Journalism Institute

Summer 2013

Created multimedia projects and wrote over a dozen articles at highly selective, international five-week journalism program.

EXPERIENCE IN BUSINESS, TECHNOLOGY, AND JOURNALISM

Topeka Capital Markets, New York, NY

May 2016—June 2016

Equity Research Summer Analyst

Gathered and analyzed company and industry data on offshore drilling companies from a wide array of sources, including FactSet; furthered research report to be published to clients containing stock recommendations and reasoning.

Student Technology Cooperative, New Haven, CT

December 2014—Present

Student Technician, Residential College Queue Coordinator, Knowledge Committee Chair, Hardware Office Committee Member

Diagnosis-focused Student Technician responsible for fixing computers and communicating with clients using the ServiceNow ticketing system. Promoted to Queue Coordinator after one semester:

- Coordinate work tickets for roughly 500 Yale College students; supervise a team of six colleagues
- Chair the Knowledge Committee, which maintains up-to-date information about best practices on the cooperative-wide Wiki
- Member of the Hardware Office Committee, a small group dedicated to maintaining and improving the computer repair office

Yale Daily News, New Haven, CT

Fall 2014—Fall 2015

Production and Design Staff

Responsible for laying out the paper in InDesign, designing infographics on Illustrator, and collaborating with others on design issues.

BitMissile Servers, New York, NY

Spring 2011—Spring 2014

Co-Founder and Systems Administrator

BitMissile Servers was an unincorporated online community with over 5,300 unique users that I founded with two friends. Community members employed BitMissile's dedicated UNIX server to play multi-player games and socialize over voice chat. My duties included:

- Managing public and internal community affairs
- Recruiting and training a volunteer staff (peak of 17 staff members)
- Raising revenue through sale of advertising (Google AdWords) and donations (via PayPal)

Riverdale Review, New York, NY

Fall 2010—Spring 2014

Editor in Chief (2013–2014), Web Editor (2011–2013), Staff Writer (2010–2013)

Responsible for the smooth running and improvement of the paper. Focused primarily on fixing behind-the-scenes issues, such as its convoluted editing and review process. Led activity meetings and ensured that the Review was on track for publication.

SKILLS

Specialties

Editing, Research, Leadership, Customer Service, Computer Hardware, Computer Repair

Technology

InDesign, Photoshop, Illustrator, Microsoft Office, K4, Google Analytics, Wordpress, AdSense, AdWords, ServiceNow, social media, Windows, Mac OS X, basic UNIX

Languages

Working proficiency in Spanish

Programming Experience

Advanced beginner knowledge of C, PHP, Python, JavaScript, CSS, and HTML